

## SOUTH SOMERSET DISTRICT COUNCIL

### APPLICATION FORM FOR PARKING PERMITS FOR RESIDENTS AND THEIR VISITORS

Please complete this form if you are a resident of Yeovil wishing to apply for, or renew, a Parking Permit.

Residents Parking Permits are issued to help resident's park their cars close to their homes. The permits are for use by residents and their bona fide visitors; they must not be lent or sold to anyone else.

<b>Your Entitlement:</b>	<p>Each car driving resident may purchase one permit for use within their vehicle.</p> <p>One visitor permit may be issued for individual dwellings</p>
<b>Zones</b>	<p>Permits are issued by Zone. The location of your property will determine which Zone you are within.</p> <p><b>Permits may only be used within the Zone to which they are issued.</b></p>
<b>Don't forget these documents:</b>	<p>As Resident Parking Permits show the vehicle registration number, and Visitors Permits show the first line of your address, you will need to provide:</p> <p>For Resident Parking Permits:</p> <ul style="list-style-type: none"> <li>• Vehicle Registration Document (V5)*</li> <li>• Proof of residence (less than 3 months old)</li> </ul> <p>Disabled drivers badge (if applicable)</p> <p>For Visitor Parking Permits:</p> <ul style="list-style-type: none"> <li>• Proof of residence</li> </ul> <p>*If the vehicle is a company car, a copy of its V5 document (if available) and an official letter from your employer confirming that you are the sole user of the vehicle.</p> <p><b>Proof of residence to be in the form of a recent utility bill, official rent book showing your address or bank statement.</b></p>
<b>Renewing your Parking Permit:</b>	<p><b>Proofs are required annually.</b> If you change your address, or car, during the year you must return your permit and apply for a replacement (if required).</p>
<b>How to pay:</b>	<p><b>Cheque or postal order</b> (made payable to South Somerset District Council). <b>In person</b> via cash machine at Petters House council offices.</p> <p>There is no charge for Registered Disabled Drivers own car (copy of Valid blue badge must be supplied on application).</p>
<b>Charges:</b>	<p>Yearly Resident Permit = £35.00 Yearly Visitors Permit = £15.00</p>
<b>How to get your permit:</b>	<p>Complete the application form overleaf and attach the appropriate remittance, together with the required documentation. Please allow five working days before the expiry of your current permit. <b>Your application must be posted or delivered by hand to:</b></p> <p>Parking Services, South Somerset District Council Petters House, Petters Way, Yeovil, BA20 1AS</p>

