

**Request to be removed as designated premises supervisor**

To South Somerset District Council, being the Licensing Authority.

I .....  
of .....  
.....

being the designated premises supervisor in respect of premises known as .....  
.....

hereby give notice that I request to be removed as designated premises supervisor in respect of the Premises Licence.

A. (I am the holder of the Premises Licence and hereby [enclose [the appropriate part of] the licence] [state that the reasons for failing to provide the licence are: .....  
.....  
.....

or B \*† (I am not the holder of the Premises Licence and hereby give to .....  
..... the premises licence holder a copy of the above notice and give notice under Sect 41(4)(b) of the Act directing (you) / ( .....  
..... ) / (the holder) to send to the Council, within 14 days of receiving this notice the following:-

- (i) the Premises Licence (or the appropriate part of the licence), or
- (ii) if that is not practicable, a statement of the reasons for the failure to provide the licence (or part).)

Signed ..... Dated .....  
[The designated premises supervisor]

**Notes:**  
**Where paragraph A applies, copy of the form must be sent to the Licensing Authority, where paragraph B applies copies must be sent to both the Licensing Authority and the Premises Licence Holder.**

\* Where applicable this notice must be given to the holder of the Premises Licence no later than 48 hours after giving the notice under Section 41(1).

† A person commits an offence if he/she fails, without reasonable excuse, to comply with a direction given to him/her under Section 41(4)(b) of the Act. A person guilty of an offence is liable on summary conviction to a fine not exceeding level 3 on the standard scale.