

**Chairman of the Council:
Councillor Austin Fletcher**

**Clerk of the Parish:
Mr Simon Pritchard**



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**TOWN HALL
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Leisa Kelly
Lead, Strategic Planning
South Somerset District Council
Brympton Way
Yeovil Somerset
BA20 2HT

5th December 2019

Dear Leisa

MILBORNE PORT PARISH COUNCIL – NEIGHBOURHOOD PLAN

At the Parish Council meeting of 6 August 2019 Milborne Port Parish Council agreed that a Neighbourhood Plan should be taken forward for the Parish.

We would be grateful if you would note that:

1. Milborne Port Parish Council (which includes Milborne Port, Milborne Wick and Goathill) is the responsible body for the writing of the Neighbourhood Plan and seeks to be the designated body for this purpose.

2. A Working Group has been formed to administer the day-to-day development of the Neighbourhood Plan. This includes members and non-members of the Parish Council. It will report to the Parish Council.
3. The Parish in its entirety is entitled to be appropriate for the designation as a Neighbourhood Area because:
 - a. It is a properly constituted, well recognised, and clearly defined Parish area;
 - b. It is entirely within the remit of the Parish Council;
 - c. The Parish Council is a properly elected democratic body representing the entire local community within the Parish, and is committed to ensuring that the community's views are fully reflected in future planning decisions within the Parish.
4. The map showing the boundaries of the parish is enclosed.
5. All communications about the Neighbourhood Plan should be sent to me as Clerk. However, please can they also be copied to Phil Davis (pjd8175@gmail.com) as acting chair of the Working Group on this project.

I would be grateful if you could process the intention of the Parish Council to write a neighbourhood Plan and confirm receipt of this message.

Yours sincerely,

Simon Pritchard
Parish Clerk