



Date
Our ref.

**Claim for exemption for Person(s) whose Sole or Main Residence as a
Nursing Home/Residential Care Home/Hostel**

Council Tax Reference Number

Please complete this form to allow us to process an application for the following person

Name

Address

Name & Address of Nursing/Residential Home

Date of admission

Date of birth

If this person was admitted from another home or hospital, please give details and relevant date

Type of accommodation (eg room, ward, flat etc)

Is the above named person receiving full-time care ?

YES

NO

Is the person likely to return home ?

YES

NO

Please give the name, address and telephone number of the person dealing with their affairs

Is the owner of the property they have left?

YES

NO

If no, please give name and address of owner

If yes, what is happening to their property?

Signature

Date

How the Exemption works

A person whose sole or main residence is in a residential care home, nursing home, mental nursing home or hostel (as defined by legislation), and who is receiving care or treatment in the home or hospital is disregarded for council tax purposes.

Normally if there is an intention to return to the property then this will not be considered to be a change in sole or main residence.

If the persons property is left unoccupied because their sole or main residence has changed as a result of them leaving to receive care, then a full exemption from council tax will be awarded from the date that they first left the property. To qualify the unoccupied dwelling must previously have been the sole or main residence of the absent person. The dwelling may be furnished or unfurnished.

You can upload an image of your reply securely at www.southsomerset.gov.uk/ctaxupload , it can save money and be more convenient.