



South Somerset District Council

www.southsomerset.gov.uk

PO Box 5421 Yeovil BA20 9GU

Name
Address

Date
Our ref

Council Tax Account Number

Property Address

You should complete this application in respect of any person who you may consider should be disregarded in the assessment of council tax discounts because they may be severely mentally impaired. Complete all parts of the form and return it to the above address

Persons to be Disregarded	
Full name of person to be disregarded	<input type="text"/>
Name, address and telephone number of doctor (who has knowledge of the person to be disregarded)	<input type="text"/>
Details of qualifying benefit received (see notes overleaf) Please provide proof (eg copy of award letter, copy of payment book etc.)	<input type="text"/>
Date benefit commenced	<input type="text"/>

Please list all occupiers aged over 18:

Full name	Tick if owner/tenant of property	Relationship to the first named person
<input type="text"/>	<input type="checkbox"/>	<input type="text"/>
<input type="text"/>	<input type="checkbox"/>	<input type="text"/>
<input type="text"/>	<input type="checkbox"/>	<input type="text"/>
<input type="text"/>	<input type="checkbox"/>	<input type="text"/>
<input type="text"/>	<input type="checkbox"/>	<input type="text"/>
<input type="text"/>	<input type="checkbox"/>	<input type="text"/>

Declaration

I declare that the information given above is, to the best of my knowledge, true and accurate and give the Council permission to approach the Medical Practitioner(s) in order to verify the grounds for disregarding the above named person (s)

Signed Full name

Contact address

Date Telephone number

Explanatory notes

How Discounts Work

The full council tax bill assumes that there are two adults residing in a property. However, for council tax purposes certain people will not be counted (i.e. they will be disregarded) when calculating the number of adults.

The effect of disregarding certain adults may be to reduce the council tax by 25% or 100%.

Example: Four adults residing in a property

- | | | |
|-------|---|---|
| (i) | One person in a disregarded category - | 100% charge as there are still more than two adults to be counted |
| (ii) | two persons in disregarded category - | 100% charge as there are still more than two adults to be counted |
| (iii) | three persons in disregarded category - | 75% charge as only one adult is to be counted |
| (iv) | four persons in disregarded category - | no charge as all adults are disregarded |

Severe Mental Impairment

For the purposes of the Local Government Finance Act 1992, a person is severely mentally impaired if they have a severe mental impairment of intelligence and social functioning (however caused) which appears to be permanent.

A person will be disregarded on the grounds of being severely mentally impaired if:

a) They are entitled to one of the following benefits:

- Incapacity Benefit or Employment Support Allowance
- Attendance Allowance
- Severe Disablement Allowance
- The care component of a Disability Living Allowance paid either at the highest rate or at the middle rate
- The standard or enhanced rate of the daily living component of Personal Independence Payment.
- An increase in the rate of Disablement Pension
- A Disability Working Allowance
- A Constant Attendance Allowance
- An Unemployability Supplement
- An Unemployability Allowance
- Income support which includes a disability premium (from 1st April 1994)

and

b) They are confirmed as being severely mentally impaired and is stated to be such in a certificate from a registered medical practitioner.

Any discount will continue for as long as there are less than two adults in the property who are not disregarded.

If any change occurs to your household which affects the number of adults or their entitlement to be disregarded, you have a legal duty to notify the Council.

You can upload an image of your reply securely at www.southsomerset.gov.uk/ctaxupload, it can save money and be more convenient.