

Role Description

Role Title: Assistant Countryside Ranger

Location: Ham Hill Country Park

Grade: 4

Main purpose

To assist the Ham Hill Country Park ranger in daily maintenance at the busy award winning Country Park site. Assisting in all practical tasks at the Country Park and delivery of volunteer participation schemes. Developing new opportunities for the public's enjoyment of the site and ensuring access is safe and inclusive. Assisting with the delivery of public events and wildlife protection and enhancement schemes.

Key tasks

Leadership Responsibilities

Assist with leading volunteers and training volunteers in appropriate management techniques where relevant.

Core Tasks

- Assist with the maintenance and conservation of heritage at the country park.
- Regularly undertaking physically demanding tasks in all weathers.
- Litter picking and emptying of dog waste bins throughout the site.
- Reporting and clearing up of fly tips and anti-social behaviour like graffiti.
- Assist in the delivery of weekly practical conservation volunteer task days.
- Assist in the delivery of public events online & face to face.
- Provide a point of contact face to face in the country park for the visiting public and to answer enquiries via telephone and email.
- Carry out practical habitat management work, in line with the management plan, such as buddleia clearance, tree planting, hedge laying and woodland management.
- Assist with site safety works including safety inspections on trees and structures, footpath maintenance and maintenance of all structures.
- Assist in the promotion of the country park and events through posters and administration of the Ham Hill Country Park Facebook page.

- Support the countryside team in management of additional countryside sites (Ham Hill Country Park, Chard Reservoir, Moldrams Ground LNR, Eastfield LNR and Sampsons Wood) by participating in team days throughout the year.
- Help to ensure that the Ham Hill ranger station is kept in a good state of repair & cleanliness and any faults are reported to the manager.
- Ensure all tools and machinery are kept in full working order and a log of maintenance is kept in line with PUWER.
- Undertake training as required to ensure that H&S policies are adhered to & for appropriate machinery i.e. chainsaw refresher training, ATV driver training.
- Assist with wildlife recording at the country park to ensure species lists are kept up to date and to ensure that the appropriate habitat management work is delivered.
- Keep the country park and all associated buildings and stores secure.
- Adhere to the guidelines and policies as laid out in the Countryside Staff Handbook and Countryside Policies document



Personal Specification

Professional and educational qualifications

Essential	Desirable
Relevant NVQ or equivalent qualification	First aid trained
Brushcutter trained (NPTC or LANTRA)	Chainsaw trained (NPTC or LANTRA)

Experience

Essential	Desirable
Experience of working on a busy countryside site	Experience of working with volunteer groups
Experience of working with the public and user groups	Experience of tool maintenance

Key Skills

Essential	Desirable
Confident and competent practical skills	Good written communication skills
Ability to stay motivated if problems arise	
Driving licence	
Ability to comply with all SSDC Health and Safety policies and procedures	
Good customer care skills	
Good verbal communication skills	

Knowledge

Essential	Desirable
Knowledge of countryside management	Ham Hill Country Park
Knowledge of safe working practices	