

## Role Description

**Role Title:** Vehicle Technician – Commercial Services and Income Generation

**Location:** Lufton Depot

**Grade:** 4

### Main purpose

Deliver workshop services to internal and external customers as part of a highly effective and professional multi skilled vehicle workshop team. Proactively manage and resolve customer issues through a range of channels.

### Key tasks

- Undertake MOT inspections and the inspection of Hackney carriage vehicles
- Inspect the vehicle fleet to DVSA vehicle inspectorate standards and the plant fleet to the standards set by the manufacturers
- To carry out fault diagnosis and associated repairs to the Councils fleet, or on behalf of its clients
- Undertake fabrication and welding on vehicles, plant and equipment, deliver routine plant and vehicle maintenance schedules and carry out road testing of vehicles and plant
- To support the continuous improvement of processes and procedures within the service using best practice from others where appropriate
- Assist with the ordering of materials required for the workshop, in accordance with the Councils Financial rules and Standing orders.
- Assist with delivering appropriate training activities for operatives, in order to develop staff to promote the safe use of plant and machinery.
- Staff are encouraged to participate fully in promoting a safety culture to protect the safety and health of themselves, colleagues and other people affected by the Council's activities
- Support and participate in arrangements and activities to fulfil the Council's Civil Contingency and Emergency Planning Arrangements

## Personal Specification

### Professional and educational qualifications

Essential	Desirable
Good standard of general education	C category driving licence
Full driving licence	MOT Manager qualification
Level 2 qualification in automotive engineering, vehicle maintenance and repair of similar	Level 3 qualification in automotive engineering
Level 2 vehicle diagnostics qualification	Level 3 vehicle diagnostics qualification
MOT nominated tester qualification on categories 4,5 & 7	

### Experience

Essential	Desirable
Commercial experience of carrying out MOT testing on categories 4,5 & 7	Health and safety awareness
Experience of producing quotations and estimates for associated work	Experience of delivering public services
Experience of testing, diagnosing, repairing and servicing a wide range of vehicles and plant	Experience of training and managing staff

## Key Skills

Essential	Desirable
Ability to carry out MOT testing to industry standard	Computer literate
Ability to work collaboratively with others as a member of a team	Use of relevant machinery
The ability to deliver work schedules, programmes and manage ad-hock work requests	
Good customer service skills	
Ability to produce accurate quotations and estimates	
Able work outside of normal working hours to meet seasonal requirements or emergencies, this may include some weekend working	
Able to communicate effectively	
Good attention to detail	
Well organised and methodical	
Team worker with ability to work on own initiative	
Resourceful and flexible in approach	

## Knowledge

Essential	Desirable
Comprehensive knowledge of good industry practice on a full range of commercial vehicles with maintenance, diagnostics, repair and inspection to MOT standard	Knowledge of the South Somerset District Council area
Health and Safety awareness	
Equalities	
Data protection	